**CII Board of Directors Homeowners Association Meeting Minutes, April 18, 2012**

Attending: President: Liz Callis; Members-at-Large: William Carter, Gary Wilt; Secretary-Treasurer: Ray Kudlak; Hawthorne Management: Barrie Cameron-Rojahns; copy to Vice President: Kevin LaValley

The meeting was called to order at 7:02 PM and the previous Minutes were adopted.

Treasurer’s report – Hawthorne Mgt. provided supplemental information to update the March financial report. Dues collections are in progress with over 1/2 already received. Certain accounts in collection (ABA) will now be reported to the Board by Hawthorne Mgt. for purposes of tracking their status bi-monthly. Barrie explained the uncollectable debts process and bad debt write off process. A fund may be incorporated in next year’s budget to deal with write offs. A refund was sent to 2 homeowners for overpayment of dues caused by automatic debiting of their bank accounts. The Board will incorporate a message in next year’s Annual meeting and in the CII newsletter advising members to remove their auto billing once their 2013 dues have been paid in full.

Old Business –Items for continued consideration in 2012 include updating the CII Web Site, Pool Cover issues and clarified Pool Rules. A wireless router is being purchased for connection to the existing phone line that is powered by AT&T “U-Verse”. This will be activated for Wi-Fi service at the Pool. A “Grand Reopening” party is being considered.

New Business – The **Pool Parking Lot** is scheduled for resurfacing on or about May 1 to May 12 depending on weather, allowing for drying. Striping will also be done at that time. Repairs will be made to a malfunctioning A/C unit motor that has burned out. A cost has been received and additional estimates are being solicited.

Pool Committee – A flyer will be distributed to all CII residents indicating the dates and times **Pool Tags** will be available to new residents, replacement for lost tags and additional tags where authorized. Tentative dates are May 12th, 10AM to Noon and May 19th, 11AM to 1PM. The Pool is scheduled to open on May 19th. See the flyer for details.

Landscape Committee – Mowing, edging and cleanup has begun for the season.

Architectural Committee – We now have several volunteers for the ARC committee, one chairperson and several additional committee members that have already begun to help. It has been noted that one or more residents have contracted for driveway additions without submitting an ARC request form. Also, there are several driveways with sunken or badly broken surfaces that will require replacement or repair. Letters are being sent to those homeowners.

Social Committee –Our new Chairpersons are **Kevin and Jennifer Wolfe** provided us with a successful Easter Egg Hunt along with the CI team. Congratulations! Contact them at: **(**[**prnwolfe2@gmail.com**](mailto:prnwolfe2@gmail.com)**)** with your comments andwith suggestions for events that would benefit our community – better yet, volunteer to help conduct a future event!

COMMITTEE POSITIONS OPEN – Volunteers are needed for the Landscape, Social, Pool and Architectural Committees. Please contact **Barrie or Liz**.

The meeting was adjourned at 8:15 PM.

The **Next Meeting** will be held at 7:00 PM, Wednesday. **May 9, 2012, at 8714 Doe Path.**