**CII Board of Directors Homeowners Association Meeting Minutes, February 12, 2013**

Attending: President: Emily Biggs; Vice President: Kevin LaValley; Member-at-Large: Gary Wilt; Secretary-Treasurer, Ray Kudlak; copy to: William Carter; Barrie Rojahn, Hawthorne Mgmt.

The meeting was called to order at 7:08 PM and the previous Minutes were adopted.

Treasurer’s report – The Hawthorne Management financial report for January was reviewed and discussed. Hawthorne Mgt. will be asked for details for two charges; Administration and Late Fees to bring all Board members up to date on these definitions.

New Business – Due to a lack of a quorum at the January Annual meeting, appointments of new **Board members** and confirming existing members will be delayed until the March 13 meeting. Although a part of the Pool responsibility, the need for C2 to install **Handicapped Lifts** will be discussed with Hawthorne Mgt. in March. This would be a capital improvement expenditure.

The **Sandwich Boards** we now use for announcements have become too worn out for posting of upcoming events. These are used at the entrances to our neighborhood and need to be replaced. A quote will be obtained to replace these two boards and to establish a permanent **Message Board** structure for posting events for the community, possibly placed at the Pool.

Old Business – The **Cedarfield Sun** newsletter is now being managed by **Catherine Greenberg**, (suneditor2013@gmail.com) who will begin the process with the February on-line edition. A BIG WELCOME to Catherine from all of us in C2!

Pool Committee – A record of the **Pool refurbishing warranty** will need to be obtained and made a part of the permanent C2 records for future reference. Again, all future supplies or maintenance work ordered for the Pool will require approval by the Board President or designated Board Member. All estimates are to be submitted to the Board President prior to any authorization for purchase or approval. The **Cedarfield Swim Team Shark mascot** is in need of re-painting. That request will be made to the Swim Team representative, **Kathy Axe**.

Landscape Committee – No report at this meeting.

Architectural Committee – The **volunteer members** for the ARC committee are doing a **great job!** Their involvement has resulted in many improvements being made by homeowners to their properties.

Social Committee – Events for this Spring are the **Easter Parade and Egg Hunt** and the **Community Garage Sale**. Details will be posted to the Web Site as to Date and Time for both events. Our Chairpersons are **Kevin and Jennifer Wolfe** at: **(****prnwolfe2@gmail.com****).**  Contact them with your comments andwith suggestions for events that would benefit our community – better yet, volunteer your help!

**COMMITTEE POSITIONS OPEN** – Volunteers are needed for Landscape, Social, Pool and Architectural committees. Please email Barry or Emily to discuss details of joining them.

The meeting was adjourned at 8:20 PM

 **The Next Board Meeting will be held on Wednesday, March 13, 2013** at **7:00 PM** At the Home of Gary Wilt, 12712 Angel Oak