**CII Homeowners Association Board Meeting Minutes, March 12, 2014**

Attending: President: Emily Biggs; Vice President: Kevin LaValley; Copies to: Treasurer: Michael Rumble; Member-at-Large: Joanne Wheeler; Secretary: Ray Kudlak; Committee Members; Jennifer Wolfe, Suzanne Russell, Gary Wilt , Kathy Vey and Clarke Meakin; Barrie Rojahns, (bcameron@hawthornemgmt.com)

The meeting was called to order at 7:09 PM and the previous Minutes were adopted.

President’s Report – Our **President, Emily Biggs** has announced her departure from the Boad, effective immediately. It is with great regard for Emily’s interest, volunteerism and professional handling of Board matters that we know that she will be missed. ***Our heartfelt THANK YOU goes out to her***.

Hawthorne Mgts. report – **Barrie** reviewed the rules and procedures for placement of Liens on properties and the Foreclosure process as we are reviewing some properties now for future action. // The question raised last month as to the Budget line item showing a negative balance in our reserves for Pool Resurface has been explained as being a deterrent to not just move positive balances around just to make the account a positive figure. This means that we preserve the accuracy of each Budget Reserve Account balance and deal with funding any Reserve that needs attention. There is a Cash Balance on hand that is sufficient to mitigate that negative but is not a necessary cause for concern or action just because we show it to be negative on the Budget.

Treasurer’s report – Our newly appointed **Treasurer, Michael Rumble**, has a spreadsheet of future needs that will be tracked to determine if special consideration will be needed to fund those needs and wants. This will be discussed at future Board Meetings.

Committeereports

Pool - **Kevin** asked the Board to consider raising the Insurance coverage for the Playground, Pool House and Pool Equipment. Hawthorne responded with a quote from our current Insurance provider. More investigation will be necessary to determine if additional quotes from other providers will be necessary. // Protective drain covers to meet the new VGB requirements have been paid for and they will be installed prior to opening the Pool.

Landscape – New **Rain Detector Timers** for the entry sprinkler systems are being installed and Repellants for protection of plantings from deer have been authorized. **Pine Needles**, potential trimming or removal of the large holly bushes by the pool fence, removal of trees by the Pool lighting and planting of decorative ferns or rose bushes for the pool surroundings are being provided by our landscape contractor. // The balance of **Split Rail Fencing** will also be removed and that directive will apply to all existing fencing remaining in CII as a means to freshen up the look of our community.

Social – **Jennifer** and **Joanne** are processing the **Easter** community event. // Also upcoming is the community **Yard Sale**. Watch for announcements for the date.

ARC – **Suzanne** and **Gary** have the task of approving the requests for building projects. With Spring approaching, many projects are anticipated. REMEMBER, a request for installation of new Fencing, Sheds, changes of House Paint or Shingle colors MUST be submitted for approval PRIOR to any work commencing. The goal is to maintain a “harmonious” and “consistent” appearance in the C-Two neighborhood as well as requiring owners to maintain their property for the ongoing value that is added by proper upkeep.

Cedarfield Sun - The **Cedarfield Sun** being produced by **Catherine Greenberg** will appear on the Web Site and in printed form by request. Catherine welcomes suggestions for announcements, articles and for potential new advertisers. You can encourage your neighbors to sign up for email newsletters as well.

The meeting was adjourned at 8:25 PM.

 The **Next Meeting** will be held at **7:00 PM** on **Wednesday**, **April 16, 2014,**

at the home of **Kevin LaValley, 8508 Hawk Grove Ct.**