**CII Board of Directors Homeowners Association Meeting Minutes, October 17, 2012**

Attending: President: Emily Biggs; Vice President: Kevin LaValley; Members-at-Large: William Carter,

Gary Wilt; Secretary-Treasurer, Ray Kudlak; copy to: Barrie Rojahn, Hawthorne Mgmt.

The meeting was called to order at 7:35 PM and the previous Minutes were adopted.

Treasurer’s report – The Hawthorne Management financial report for September was reviewed. The major expenses to date are resolving to budget. A 2013 Budget proposal was received and discussed with some increases in expenses and corresponding decreases in the General Reserve funding made. Many line item expenses in 2012 are now removed or decreased in the proposed budget such as pool furniture replacement and repair and telephone expense. Increases are being made for trash removal, Social events, additional umbrella purchases, accounting and insurance, management fees, office supplies and postage, internet wi-fi addition. The total funding decrease results in only $920 to the General Reserve fund. A full 2013 Budget will be mailed to all C2 Homeowners.

New Business – The **Cedarfield Sun** newsletter will be managed by **Cheryl Westlake** through the December edition, after which we will need a new, paid volunteer to assemble the publication. This search must be started at once as Cheryl has volunteered to consul and assist the new manager through the transition period. Please contact Board President **Emily Starr** (**emmystarr@aol.com**) to volunteer or to learn of the duties. Any suggestion for a volunteer would also be welcome.

Old Business – Installation of Wi-Fi at the Pool was approved. Transfer of production and maintenance of the C2 website was discussed. Outside companies are being contacted.

Pool Committee – A leaking pool pump seal will be replaced. Re-strapped chairs and lounges, new tables are all completed. Repainting of the Cedarfield Shark statue will be discussed with Kathy Axe.

Landscape Committee –Landscape activities are continuing at the common areas. Much of this involves spreading of pine needles, plantings at entrances, tree and shrub trimming, etc. for the balance of 2012.

Architectural Committee – The **new volunteer members** for the ARC committee are doing a **great job!** Their involvement has resulted in many improvements being made by homeowners to their properties. Social Committee –Our Chairpersons are **Kevin and Jennifer Wolfe**. They provided a recap of expenses tp the Board which reviewed the to-date total and forward activities planned such as Halloween. C2 shares costs with C1 and Cedarfield Park for several events. A new budget for 2013 will be constructed and communicated to them. Contact them at: **(****prnwolfe2@gmail.com****)** with your comments andwith suggestions for events that would benefit our community – better yet, volunteer your help!

**COMMITTEE POSITIONS OPEN** – Volunteers are needed for Landscape, Social, Pool and Architectural.

The meeting was adjourned at 9:15 PM

**The Next Meeting will be held at** **7:00 PM,** **Wednesday, November 14**

 **at the home of Gary Wilt, 12712 Angel Oak**